

**SAUSALITO MARIN CITY SCHOOL DISTRICT  
SAUSALITO, CALIFORNIA**

**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES**

December 8, 2005

**ORGANIZATIONAL MEETING: 6:08 PM**

**MEMBERS PRESENT:**

George Stratigos, President  
Tom Clark  
Robert Fisher, departed at 10:50 pm  
Whitney Hoyt  
Shirley Thornton

**Mary Buttler, Interim Superintendent and Secretary to the Board**

Others Present: Margaret Bonardi and Kathy Blazei taking notes.

**REGULAR SESSION: 6:30PM**

**MEMBERS PRESENT:**

George Stratigos, President  
Tom Clark  
Robert Fisher  
Whitney Hoyt  
Shirley Thornton

**Mary Buttler, Interim Superintendent and Secretary to the Board**

Others Present: Paul McGavin, Adam Politzer, Jack Schwartz, Ned White, Franz Steiner, Charles Higuera, Craig Jones, Ruth Nenabor, Dick McKee, Liz Burns, Terrie Harris Green, Dave Collins, Carol Cooper, Martin Brown, Ruby Wilson, Ellen Franz, Julius Holzclaw, Lester Lyons, Patty Swisshelm, Margaret Bonardi and Kathy Blazei taking notes.

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**ORGANIZATIONAL MEETING**

President, George Stratigos, called the organizational meeting of the Sausalito Marin City School District Board of Trustees to order at 6:00 p.m.

**M/s/c Hoyt/Clark/all** to approve Organizational Meeting Agenda Order

**M/s/c Thornton/Fisher/all** to elect the following officers:

**ORGANIZATIONAL MEETING**

Call to Order

Agenda Order

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- President, George Stratigos
- Vice President, Whitney Hoyt

**M/s/c Clark/Hoyt/all** to elect Shirley Thornton to the office of Clerk.

**M/s/c Fisher/Clark/all** to appoint Whitney Hoyt as County School Boards Association Delegate Assembly Nominee

**M/s/c Thornton/Clark/all** to appoint Robert Fisher to the Marin County Golden Bell Committee

**M/s/c Hoyt/Clark/all** to appoint Shirley Thornton to the Education Task Force Committee

**M/s/c Fisher/Thornton/all** to appoint Whitney Hoyt, and Robert Fisher as alternate, to the Joint Legislative Action Committee

**M/s/c Thornton/Clark/all** to appoint the following Board liaisons:

- Education, Shirley Thornton & Whitney Hoyt
- Facilities, Tom Clark
- Bond, Tom Clark & Shirley Thornton
- Budget, George Stratigos & Whitney Hoyt
- Administration, George Stratigos
- Community Outreach: George Stratigos & Robert Fisher

**M/s/c Hoyt/Fisher/all** to appoint the following Board committee chairs:

- Professional Projects Advisory Group, Tom Clark
- Early Childhood Education, Whitney Hoyt & Tom Clark
- Middle School, Co-Chairs, Whitney Hoyt & Shirley Thornton of a committee of the entire Board

Board members will recommend additional members for the middle school committee at a special meeting of the Board on January 19.

A middle school report will be routinely added to board meeting agendas.

**M/s/c Hoyt/Thornton/all** to appoint Tom Clark and Robert Fisher as Board representatives to negotiations with Willow Creek Academy for MOU 2006/2007

**M/s/c Hoyt/Fisher/all** to approve the revised Board Meeting Calendar for calendar year 2006

**M/s/c Hoyt/Fisher/all** to adjourn the Organizational Meeting at 6:35 pm.

Adjournment

**REGULAR SESSION**

**REGULAR SESSION**

President, George Stratigos, called the regular meeting of the Sausalito Marin City School District Board of Trustees to order at 6:36 p.m.

Call to Order

**M/s/c Clark/Hoyt/all** to approve Regular Session agenda order

Agenda Order

**SPECIAL PRESENTATIONS**

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## SPECIAL PRESENTATIONS

Mr. Paul McGavin, Inter-Sight President, provided a progress report on new website construction. The Board requested emphasis on user content & opportunities for students to demonstrate how they can use a website. Suggestions were made that everyone visit other websites for additional ideas; to add PDFs of all past issues of 94965; to get Martin Brown involved; for the Board to submit list of items it wishes to see.

Inter-Sight

**Amgen Tour of California:** Mr. Adam Politzer, Director of Sausalito Parks and Recreation Department addressed the Board regarding events and opportunities during Presidents Day weekend, February 17<sup>th</sup> – 20<sup>th</sup>. Activities and events planned that include District students are:

Amgen Tour

- February 16, 2006: Assembly with cyclists at schools
- Bikes for Kids: Committee to coordinate donation of bicycles; the District was asked to identify children who need bikes
- February 20, 2006: Student attendance at start of race

Suggestions were made to align curriculum as several countries are involved in the race and to request flags from consulates in San Francisco. It was noted that February 20 is the first day of mid-winter break.

**District #3 Little League:** Jack Schwartz introduced Ned White, Little League President San Francisco to Novato. Mr White proposed Board consideration of creating a home field for the senior league program (age 14-16) at Martin Luther King, Jr. Academy field in Marin City. All leagues would contribute to adapting the field for their use. For the upcoming season, field prep would have to begin about six weeks ahead of season for grass to grow in. Trustee Clark noted the field may move due to pending construction. President Stratigos recommended Little League invest in short term adaptation now for 1-2 years with the possibility of moving elsewhere on site when more is known about final placement of middle school. Mr. White clarified for Trustee Thornton that between April to mid July, field rental to others would be precluded. Trustee Clark: proposed negotiations and to agendize consideration of an agreement at the January 5, 2006 Board meeting. Trustee Fisher noted that CSD water is tied to use of the field.

Little League

## EDUCATION

Carol Cooper presented the Board with a photo album as an expression of Willow Creek Academy's gratitude for the District's contribution to their new playground.

## EDUCATION

Willow Creek Academy's Report

Ruby Wilson expressed heartfelt appreciation for the numerous programs and assemblies generously funded by outside sources for the benefit of District students.

Principal's Report

## BUDGET

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Margie Bonardi gave an overview of state and county requirements for First Interim Reports covering the period July 1 through October 31 and discussed funds adjusted, committed or spent to date during that time frame. Discussion followed.

**M/s/c Thornton/Hoyt/all** to approve the First Interim Report for the District in order to comply with State regulations.

## FACILITIES

Lester Lyons reported that, based on the Deferred Maintenance Report prepared by 3D/I, it has been recommended that the nine (9) furnaces at the Willow Creek campus be replaced at the earliest opportunity. The estimated cost of replacement is \$90,000. He recommended replacements be budgeted for early 2006/2007. Five of ten furnaces at Bayside have been replaced and have a 12-year lifespan. All WCA furnaces are the same age, about 15 years.

Trustee Clark recommended ongoing annual replacements and extension of useful life through good maintenance programs, averaging the expense annually rather than to create large peak and valley spending. The Board requested a three year replacement plan, based on the 3DI report. Trustee Clark will work with Lester Lyons on reporting this information to the Board. No further action was taken.

Lester Lyons reported that the bidding process for the fire alarm rerouting project, initiated during October and November 2005, had yielded two bids for the project. One bid was \$42,400 and the other was \$15,000. The low bid did not meet the bid bond criteria; the high bid was way over the project budget. As a result, both bids were rejected and the process will be done again in January 2006.

## BOND

Mary Buttler, Interim Superintendent, updated the Board on a meeting with Community Action Marin regarding relocation of childcare facilities during construction. Issues include:

- Short term: Community Action Marin representatives, Gail Theller and Dick McKee, indicated they need to know by February when they have to be out of their current space
- Long term: Community Action Marin indicated they need a decision from the Board on a long term commitment
- Need to know cost to convert old MLK to childcare
- Perception of quality; mutually agreeable to external evaluation

Terrie Harris Green reported more housing pending in Marin City and the increased need for child care. Trustee Hoyt emphasized the need to give CAM an answer. Trustee Clark noted that he and Trustee Thornton have been researching early childcare and that the state vote for mandatory child care provision for 4 year olds is pending.

Trustee Clark informed Community Action Marin that the District would

## BUDGET

District First Interim Report

## FACILITIES

3DI

Fire Alarm System

## BOND

Child Care

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have no building or funding to provide temporary on site housing to pre schools. He noted that the District has contractual obligation to the county for one portable. Whether there would be enough land to rent to CAM for portables would need to be worked out in next 4-5 days. Trustee Fisher clarified that the District would only be renting land if available and only for the short term. President Stratigos added that the Board does not yet know the exact dates that buildings will be torn down.

The Superintendent was directed to develop an evaluation process for childcare providers for board consideration. The state evaluation tool was recommended.

CAM also provides after school care for District children. The question was raised, where would District families find these services if CAM relocates outside the District? The Board was encouraged to consider resources that childcare providers could bring to the table.

**M/s/c-Roll Call Hoyt/Thornton Ayes 4 Noes 0** to adopt a Labor Compliance Program, **Resolution #546**.

Labor Compliance

Patty Swisshelm, Bond Coordinator, reported on the first meeting of the Citizens Bond Oversight Committee.

Citizens Bond Oversight Committee

A ten minute break was taken from 8:55 to 9:05 pm.

Break

Trustee Clark reported that the Turner construction agreement was reviewed with Miller, Brown and Dannis. Discussion and review of the expectations of Turner Construction Company and VBN Architects coordinating their respected scope of work followed.

Turner Construction

**M/s/c Fisher/Thorton/all** to approve an agreement pending minor revisions, with Turner Construction Company for Program Management Services, the final agreement to be signed on January 5, 2006.

There was discussion concerning the VBN Architect agreement for Architect Services for the second phase of the projects. VBN will submit the final invoice for the master planning and joint use phase of the projects.

VBN Architects

**M/s/c Fisher/Hoyt/all** to close the previous agreement for the master planning and joint use phase, begin the second phase with a letter of understanding, and approve the second phase agreement for Architectural Services by January 5, 2006.

**M/s/c-Roll Call Thornton/Hoyt Ayes 4 Noes 0** to approve:

- Minutes of the special meeting of November 3, 2005
- Minutes of the regular meeting of November 10, 2005
- Minutes of the regular meeting of November 16, 2005
- Minutes of the special meeting of November 28, 2005
- School Site Council/PTA: Ms. Yolanda Morgan and Ms. Juanita Edwards, Co-Presidents – no report
- Agreement with RJ Gatti Associates for superintendent search
- Payment of warrants under batches:

**CONSENT AGENDA**

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- No. 94 Fund 01 (General Fund) in the amount of \$25,510.03
- No. 95 Fund 01 in the amount of \$33,682.96
- No. 96 Fund 21 (Bond Fund) in the amount of \$2,037
- No. 97 Fund 01 in the amount of \$637.50
- No. 99 Fund 01 in the amount of \$48,831.81
- No. 100 Fund 21 in the amount of \$13,000
- No. 101 Fund 05 (Charter School in the amount of \$98,698
- Bond expenditures 2005/2006 through November 30, 2005
- BEST Program Update
- Field Trip: **Destination:** Sausalito Ferry Terminal, Golden Gate Ferry **Address:** Humbolt St., Sausalito **Date:** 12/07/05 **Teachers:** Banks, Scullion, Cassidy, Franz, plus 5 adults **Grade:** K-3
- Field Trip: **Destination:** Chabot Space & Science Center **Address:** 10000 Skyline Boulevard, Oakland **Date:** 12/16/05 **Teacher:** Barni **Grade:** 7 & 8

**ADMINISTRATIVE AND EXTERNAL**

Mary Buttler reported on superintendent search focus group and individual interviews to create the needs assessment. The next step will be to form an Advisory Committee to the Board who will participate in candidate interviews in March.

**ADMINISTRATIVE AND EXTERNAL**

Superintendent Search

**M/s/c Hoyt/Thornton/all** to approve the Superintendent Search Timeline and Critical Decision Sequence Developed by RM Gatti Associates

George Stratigos reported on the Board and Superintendent's attendance at the California School Boards Association (CSBA) Annual Conference in San Diego.

President's Report

Board members discussed attending Willow Creek Academy board meetings. Whitney Hoyt volunteered to attend on January 18.

Board Report

Mary Buttler reported on the Joint Legislative Action Seminar, January 11-12, 2006, in Sacramento.

Superintendent's Report

**M/s/c Hoyt/Thornton/all** to adjourn at 11:05 pm

**ADJOURNMENT**

**FUTURE BOARD MEETING DATES**

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. \*The first meeting date of each month will be allocated to special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

**FUTURE BOARD MEETING DATES**

- January 5
- February 9
- March 9
- April 27

- May 25
- June 8\*
- June 22
- July
- August 10\*

No meetings due to summer recess

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August 24  
 September 14\*  
 September 28  
 October 12\*  
 October 26  
 November 9  
 December 7

**ADDITIONAL SPECIAL MEETINGS ON BOND AND FACILITIES ISSUES**

To Be Determined

**ADDITIONAL SPECIAL MEETINGS ON BOND AND FACILITIES ISSUES****UPCOMING EVENTS/IMPORTANT DATES**

Mon/Tues, 12/12 & 13	Parent/Student/Teacher Conferences
Fri, 12/16/05	WCA Festival of Lights
Wed, 12/14	Holiday Party for Faculty & Staff
Fri, 12/14	Bayside Holiday Program
Mon12/19-Fri 12/30	Winter Recess
Wed//Thurs 1/11 & 12	Legislative Action Seminar Sacramento
Mon, 01/16	Martin Luther King, Jr. Holiday

**UPCOMING EVENTS/IMPORTANT DATES****FUTURE CHARTER SCHOOL BOARD MEETING DATES**

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

December 14 (2<sup>nd</sup> Wednesday of the month due to vacation break)  
 January 18  
 February 15  
 March 15  
 April 19  
 May 17  
 June 21

**FUTURE CHARTER SCHOOL BOARD MEETING DATES**